

HELD AT _____ ON _____ TIME _____

MINUTES OF THE FIRST ANNUAL GENERAL MEETING OF MAHARASHTRA STATE FACULTY DEVELOPMENT ACADEMY (MSFDA) UNDER THE CHAIRMANSHIP OF CHIEF SECRETARY, SHRI. DEBASHISH CHAKRABARTY HELD ON TUESDAY, 21ST JANUARY 2022, AT THE CONFERENCE ROOM, OFFICE OF CHIEF SECRETARY, 6TH FLOOR, MANTRALAYA, MUMBAI

SERIAL NO.

TYPE OF MEETING- ANNUAL GENERAL MEETING

TIME OF COMMENCEMENT- 4:30 P.M.

TIME OF CONCLUSION- 5:00 P.M.

MEMBERS PRESENT:

1	Shri Debashish Chakrabarty, Chief Secretary
2	Smt Sujata Saunik, Additional Chief Secretary (GAD)
3	Shri Vikas Rastogi, Principal Secretary, Department of Higher & Technical Education
4	Shri Saurabh Vijay, Secretary, Department of Medical Education
5	Shri Nipun Vinayak , Executive Director, MSFDA
6	Dr. Dhanraj Mane, Director, Higher Education
7	Dr. Abhay E. Wagh, Director, Technical Education
8	Shri Vinod Mohitkar , Director , MSBTE
9	Dr. Ujjwala Chakradeo, Vice Chancellor, SNDT University, Mumbai
10	Dr. D.T. Shirke, Vice Chancellor, Shivaji University, Kolhapur
11	Dr. Deepak B. Phatak, Professor Emeritus, IIT (Mumbai)
12	Shri Pramod Patil, Deputy Director (Finance), RUSA
13	Shri Vignesh Palkar Chartered Accountant, Ratan Chandak & Company, Mumbai
14	Prof. Madhusudhan Penna, Vice Chancellor, Kavikulguru Kalidas Sanskrit University, Ramtek
15	Prof. Suhas Pednekar, Vice Chancellor, University of Mumbai, Mumbai
16	Prof. Subhash Chaudhari, Vice Chancellor, Rashtriya Tukdoji Maharaj Nagpur University, Nagpur
17	Dr.Vani Laturkar (Nominee of Prof. Uddhav Bhosle, Vice Chancellor, Swami Ramanad Teerth Marathwada University, Nanded)
18	CA Prakash V Page , By Invitation

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Ordinary Businesses:**Item no. 1: Approval of Audited Financial Statements and Director's Report of the Company for the Financial Year ended March 31, 2021**

- 1.1 Executive Director placed Draft Directors' Report of the Company and Audited Financial Statements for the Financial Year ending March 31st 2021 before the members.
- 1.2 After discussion and due deliberation, Members accepted and **"RESOLVED THAT** the Financial Statements of the Company for the Financial Year ended March 31, 2021 including Balance Sheet as at March 31, 2021, Statement of Profit and Loss Account for the year ended as on that date together with Notes forming part of Accounts as audited and reported by the Auditors of the Company and the Directors' Report, as circulated to the Members and laid before meeting, be and are hereby received, considered, approved and adopted."
- 1.3 **"RESOLVED FURTHER THAT** Shri Nipun Vinayak, Executive Director and Shri. Pramod Patil, Director Finance of the Company be and are hereby authorized to sign the Directors' Report, on behalf of the Board of Directors."

Also **"FURTHER RESOLVED THAT** Shri Pramod Patil, Director (Finance) be and are hereby authorized for necessary filing, and to do such works and deeds as may be required to give effect to the above Resolution."

Item no. 2: Re - appointment of M/s Ratan Chandak and Company, Chartered Accountants as the Statutory Auditors of the Company for the financial year 2021-2022.

- 2.1 Executive Director placed re-appointment of M/s Ratan Chandak and Company, Chartered Accountants as the Statutory Auditors of the Company.
- 2.2 Members consented and **"RESOLVED THAT** pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit & Auditors) Rules, 2014, as amended from time to time and pursuant to the recommendations of the Board of Directors, the consent of the Members of the Company be and is hereby accorded to the re - appointment of M/s. Ratan Chandak and Company pour present statutory auditor be and hereby re-appointed for the financial year 2021-2022 at the same terms and remuneration for the previous year as Auditor of the Company".

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Item no. 3: Confirmation of Appointment of the following Directors:**(i) Change of Directorship due to retirement of Chief Secretary and joining of present Chief Secretary.**

3.1 The Executive Director apprised the members of the following

- i) With reference to the provisions in the Articles of Association vide Clause number 29 Sub clause A) i), the Chief Secretary, Government of Maharashtra is designated/nominated and elected as the Chairman of the Company who is to preside over all Board Meetings and General Body Meetings of the shareholders.
- ii) The second Chairman of the Company Shri. Sitaram Kunte retired from service on the 30th November, 2021 and Shri. Debashish Chakrabarty has been appointed as the Chief Secretary of the State of Maharashtra and has therefore, assumed the position of the Chairman of the Company since then.
- iii) Members are requested to take note of this change and accord necessary approval for Shri. Debashish Chakrabarty to be the Chairman of the Company, who will preside over this meeting.

3.2 Members noted the position and **“RESOLVED THAT** Shri. Debashish Chakrabarty, Chief Secretary, Government of Maharashtra and is hereby welcomed as the Chairman of the Company to preside over the Board Meetings and General body Meetings vide provision of clause no 29 sub clause (A)(i) of the Articles of Association of the Company”.

It was **FURTHER RESOLVED THAT** the work and guidance provided by the ex-Chairman Shri. Sitaram Kunte is appreciated and placed on record.

3.3 Chairman Shri. Debashish Chakrabarty presided over the meeting thereafter.

(ii) Change of Directorship due to transfer of Secretary Higher and Technical Education and joining of present Secretary.

3.4 The Executive Director further apprised the members of the following

- i) Due to transfer of Shri Saurabh Vijay, erstwhile Secretary Higher and Technical Education, he vacates the post of Director of the Company under clause 29 sub clause (A)(ii) of the Articles of Association and Shri. Vikas Chandra Rastogi who joined in his place as Principal Secretary Higher and Technical Education and takes over his position as the Director.

3.5 Members are requested to note these changes and accord necessary approval.

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3.6 Members noted the changes and **“RESOLVED THAT** Shri Vikas Chandra Rastogi, Principle Secretary Higher and Technical Education be and is hereby appointed as Director as per the provision in clause no 29 sub clause (A)(ii) of the Articles of Association of the Company”.

(iii) Cessation of Directorship, of Director General Yashada, of the Company and joining of new Director General Yashada.

3.7 Further, Executive Director informed the members that due to transfer of Shri. Anand Limaye, erstwhile Director General of Yashada, he vacates the post of Director of the Company and Shri. S. Chockalingam has joined in his place. Members are requested to take note of this change and accord necessary approval.

3.8 Members noted the change and **“RESOLVED THAT** Shri S Chockalingam, Director General, YASHADA be and is hereby appointed as a Director, vide provision of clause no 29 sub clause (A)(vi) of the Articles of Association of the Company’

(iv) Cessation of Directorship of Executive Director of the company and joining of new the Executive Director:

i) With reference to the provisions in the Articles of Association vide Clause number 29 Sub clause (A)(vi), State Project Director, Rashtriya Uchchatar Shiksha Abhiyaan (SPD RUSA) is designated as the Executive Director of the Company who will look after the day to day affairs of the Company.

ii) Due to transfer of Shri Pankaj Kumar, erstwhile SPD RUSA, he vacates the post of Executive Director of the Company and Shri Nipun Vinayak who has joined in his place as SPD RUSA, takes over his position as the Executive Director.

iii) Members were requested to note these change and accord necessary approval by passing the following resolutions.

3.9 Members noted the change and **“RESOLVED THAT** Shri Pankaj Kumar vacated his post as DIRECTOR of the Company and also the post of Executive Director, due to his transfer from the post of SPD RUSA and Board records a note of appreciation in recognition to his contribution to the progress of the Company”.

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- 3.10 Members also “**RESOLVED THAT** Shri Nipun Vinayak, SPD RUSA be and is hereby appointed as Director of the Company vide provision of clause no 29 sub clause (A)(vi) of the Articles of Association of the Company”.
- 3.11 Members also “**RESOLVED THAT** Shri Abhay Wagh who was appointed as an additional director , be and is hereby confirmed as a director of the Company vide clause no 29 sub clause A) v) of the Articles of Association”.
- 3.12 Members also “**RESOLVED THAT** Shri Pramod Patil, who was appointed as an additional director , be and is hereby confirmed as a director of the Company vide clause no 29 sub clause A)vii) of the Articles of Association”.
- 3.13 Members also “**RESOLVED THAT** Dr. Ujjwala Chakradeo who was appointed as an additional director , be and is hereby confirmed as a director of the Company vide clause no 29 sub clause B) xi) of the Articles of Association”.
- 3.14 Members also “**RESOLVED THAT** Dr. D. T. Shirke who was appointed as an additional director, be and is hereby confirmed as a director of the Company vide clause no 29 sub clause B) xii) of the Articles of Association”.
- 3.15 Members also “**RESOLVED THAT** Dr. Deepak Phatak who was appointed as an additional director , be and is hereby confirmed as a director of the Company vide clause no 29 sub clause B) xiii) of the Articles of Association”.
- 3.16 Members also “**RESOLVED THAT** Shri Jayant Banthia who was appointed as an additional director , be and is hereby confirmed as a director of the Company vide clause no 29 sub clause B) xvii) of the Articles of Association”.

Special Businesses:**1. Increase in Authorized Share Capital and amendment in the Capital clause of Memorandum of Association of the Company.**

- 1.1 The Executive Director mentioned that the members in the Second Board meeting had resolved the following:

With reference to the provisions of Section 61(1)(a), 64 and all other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification (s) or re-enactment thereof, for the time being in force) and the relevant Rules framed there under and in accordance with the applicable provisions of the Articles of Association of the Company and subject to the approval of members of the Company, the Authorized Share Capital of the

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Company may be increased from Rs. 15,00,000/- (Fifteen lakh only) divided into 1,50,000/- (One and a half lakh) equity shares of Rs. 10/- (Ten only) each to Rs. 1,00,00,000 /- (One crore only) divided into 10,00,000/- (Ten lakh only) equity shares of Rs.10/- (Ten only) each by the creation of additional 8,50,000/- (Eight lakh fifty thousand only) equity shares of Rs. 10/- (Ten only) each.

1.2 After discussion, Board of Directors consented and **“RESOLVED THAT** and thereby accorded approval to increase the Authorized Share Capital of the Company from Rs. 15,00,000/- (Fifteen lakh only) divided into 1,50,000/- (One and a half lakh) equity shares of Rs. 10/- (Ten only) each to Rs. 1,00,00,000 /- (One crore only) divided into 10,00,000/- (Ten lakh only) equity shares of Rs.10/- (Ten only) each by the creation of additional 8,50,000/- (Eight lakh fifty thousand only) equity shares of Rs. 10/- (Ten only) each”.

1.3 **“FURTHER RESOLVED THAT** pursuant to the provisions of Section 13 and all other applicable provisions of the Companies Act, 2013 and the relevant Rules framed thereunder, the Capital Clause (Clause VI) of the Memorandum of Association of the Company be substituted with the following Clause VI: ‘The Authorized Share Capital of the Company is Rs. 1,00,00,000/- (One crore only) divided into 10,00,000/- (Ten Lakh only) equity shares of Rs. 10/- (Ten only) each.’”

1.4 And also **RESOLVED FURTHER THAT** the Executive Director of the Company be and is hereby authorized to do all such acts, deeds, things and matters and to sign such other documents and file such forms as may be necessary and expedient to give effect to the aforesaid resolution’.

2. Alteration of Article of Association of the Company with respect to the Increasing the Number of Directorship Clause.

2.1 To increase the limit on maximum number of directors from 15(fifteen) to 17 (seventeen)

2.1.1 Executive Director apprised the members of the structure of the Board mentioning that the Board comprises of :

Chief Secretary (Chairperson), Additional Chief Secretary(GAD) and Additional Chief Secretary (Finance),Principal Secretary (Higher and Technical Education), Director General (YASHADA); Director (Higher Education), Director (Technical Education), Executive Director, Deputy Director Finance(RUSA) ;two nominee from Government of India (yet to nominate); two VCs (Dr. Ujjwala Chakradeo, SNDT University, Mumbai and Dr. D.T Shirke, Shivaji University, Kolhapur); two Educationists/Ex-Secretary Higher Education

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(Dr. Deepak Phatak, Professor Emeritus, IIT Mumbai and Shri Saurabh Vijay); one representative from Industry and one representative from CSR.

- 2.1.2 Further, Executive Director mentioned that the members in their Second Board meeting had approved the number of Directors in the Board be increased from 15 (Fifteen) to 17 (Seventeen) and for the moment ACS (GAD) and ACS (Finance/Secretary) have been nominated as the Directors in the Board of Directors of the company.
- 2.1.3 Additional Chief Secretary (GAD) suggested that in order to promote linkage with School Education, Additional Chief Secretary (School Education and Sports Department) may also be nominated as a member of the Board. Further, representative from MCGMC (Municipal Corporation of Greater Mumbai) could also be invited to participate in meetings, as required, since they have large number of municipal schools that could benefit from information regarding such trainings. The members agreed with this suggestion made by Additional Chief Secretary (GAD) and also agreed that the total membership of the Board may be increased from 17(Seventeen) to 20 (Twenty), to provide room for inclusion of other eminent educationists/stakeholders relating to education as approved by the Board at later date.
- 2.1.4 Members, accordingly **“RESOLVED THAT** Additional Chief Secretary (School Education and Sports Department) be nominated as a member of the Board.
- 2.1.5 And **“FURTHER RESOLVED THAT** pursuant to the provisions of section 149(1) of the Companies Act, 2013 and rules made thereunder, including any amendment(s) and re-enactment(s) thereto for the time being in force, consent of the Board of Directors of the company be and is hereby accorded, subject to the approval of the members in an Annual general meeting, for increase in the limit on maximum number of directors of the company from the total membership of the Board be increased from 17(Seventeen) to 20 (Twenty) as follows”:

	Description of post	Designation	Total
	Chief Secretary	Chairperson	1
	Additional Chief Secretary (GAD)	Director	1
	Additional Chief Secretary (Finance)	Director	1
	Additional Chief Secretary (School Education and Sports Department)	Director	1
	Principal Secretary (Higher and Technical Education)	Director	1
	Director General (YASHADA)	Director	1
	Director (Higher Education)	Director	1
	Director (Technical Education)	Director	1
	Executive Director, MSFDA	Director	1

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	Deputy Director, Finance (RUSA)	Director	1
	Government of India Nominee (of one would be Secretary/Additional Secretary/Joint Secretary, MHRD (Department of Higher and Technical Education)	Director	2
	VCs of Public Universities	Director	2
	Educationists (Two experts from Education sector including Ex-VC, Ex-Secretary, Higher Education)	Director	2
	Representatives from other category Equity Holders - One from Industry and One from CSR	Director	2
	Representatives from Eminent Educationists/other stakeholders as Nominated by the Board	Director	2
			20

2.1.6 Also “**FURTHER RESOLVED THAT** Shri Nipun Vinayak, Executive Director and Shri. Pramod Patil, Director Finance the company be and is hereby severally authorized to sign and submit necessary form with the Registrar of Companies (RoC, Form MGT-14) as may be necessary and to do all such acts, deeds and things as may be required to give effect to the above resolution”

2.2 To alter Article Clause 27 of the Articles of Association of the Company.

2.2.1 Members discussed and “**RESOLVED THAT** pursuant to the provisions of section 14 of the Companies Act, 2013 and rules made thereunder, including any amendments thereto from time to time, subject to the approval of the shareholders of the company, consent of the Board of Directors be and is hereby accorded for alteration of the Articles of Association of the company as follows :

2.2.2 The existing Article Clause 27 “until otherwise determined by special resolution, the number of Directors of the company shall not less than two and not more than fifteen” of the Articles of Association of the company be and is hereby deleted and the following new Article Clause 27 until otherwise determined by special resolution, “the number of Directors of the company shall not less than two and not more than Twenty (20)” be and is hereby substituted in lieu of the deleted Clause.

2.2.3 **FURTHER RESOLVED THAT** the Shri. Nipun Vinayak, Executive Director and Shri. Pramod Patil, Director Finance of the company be and is hereby authorized to sign and submit necessary form with the Registrar of Companies (RoC, Form MGT-14) as may be necessary and to do all such acts, deeds and things as may be required to give effect to the above resolution ."

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3. Starting Centre for Evaluation

3.1 The Executive Director mentioned that at present MSFDA has been approved to have the following Centres :

Centre for Multidisciplinary Curriculum and Pedagogy, Centre for Leadership Development, Centre for Inclusion and Diversity , Centre for Innovation and Cutting Edge Technology, Centre for Resources and Centre for Networking.

3.2 The current evaluation system in higher education tends to focus on rote-learning and recall and largely leaves higher order reasoning and application skills unassessed. Moreover, within higher education, learning competencies and goals remain tacit rather than explicitly articulated and there is little review to ensure that assessment is directed at various skills and competencies to be learnt, and not only 'coverage' of content. Rubrics that are followed tend to be simplistically divided into 'short answers', 'long answers/essays' and MCQs. Curricular areas that use pedagogies of field work, experiential learning, lab are poorly assessed for their skills. Graduate competencies and 'outcomes' stated and used to align both curriculum pedagogy and assessment is a part of the broader agenda of revitalizing higher education.

3.3 It was, therefore, proposed to start a new 'Centre for Evaluation and Assessment' aimed at complementing and enhancing the working of other Centres and to build capacities in the system for higher quality in assessment and evaluation. The objectives of this Centre will be:

- (i) To develop and promote understanding of graduate competency and learning objective frameworks for different domains of knowledge (including skills, values and practice) to guide setting of learning goals (short term, long term programmatic), and different learning experiences - theoretical knowledge, field based experiences, lab, etc.
- (ii) To develop faculty capacity to improve quality of assessment and type of assessment task, innovate assessment methodologies – open, seminar, peer etc., align assessment to learning goals and competencies, giving feedback, using technology and technologically-assisted assessment. To develop ability to enhance validity and reliability of assessment. To ensure that assessment addresses inclusion effectively.
- (iii) In addition, the Centre shall carry out designing pre- and post-enrolment surveys to gather data on indicators of success, including retention, performance using student polls, surveys etc. , to conduct sample-based assessments to gauge and monitor quality of student learning and satisfaction.

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(iv) To use data from existing assessment and evaluation to improve curriculum and review social goals of higher education (including equity, inclusion).

3.4 Vice Chancellor, University of Mumbai supported the proposal mentioning that innovation is required for evaluation and a separate Centre in MSFDA would catalyze the same. Shri Deepak Phatak, Professor Emeritus, IIT Mumbai also supported the proposal.

3.5 Secretary, Higher and Technical Education mentioned that the NEP 2020 focuses on reforms in evaluation and assessment. He highlighted that the urgency in the same is evident due to the harmful impact on evaluation system during the current pandemic.

3.6 The members discussed in detail the above proposal and after due deliberation, the members agreed and **“RESOLVED and APPROVED THAT** the initiation of a new Centre for Evaluation and Assessment with desired objectives as presented in the Special business point no.3. Members also desired ED to take further steps to initiate this Centre including recruiting the appropriate manpower for the same.”

4. Update on Training programs

4.1 The Executive Director mentioned that the Board in their Second Board meeting had approved collaboration with IISER-Pune and Initiatives of Change, Panchgani for carrying out training of teachers in ‘Enquiry-based learning in Science’ and ‘Ethical Leadership’ respectively. Accordingly, trainings by these two organizations has been started and a brief on the same is placed below.

(i) Trainings by IISER-Pune: Two online trainings were held by IISER-Pune – 14th-17th December, 2021 and 21st-23rd December, 2021 on Introduction to Innovative Pedagogies for Teachers of Undergraduate Science & Mathematics. The objectives of the workshops were to:

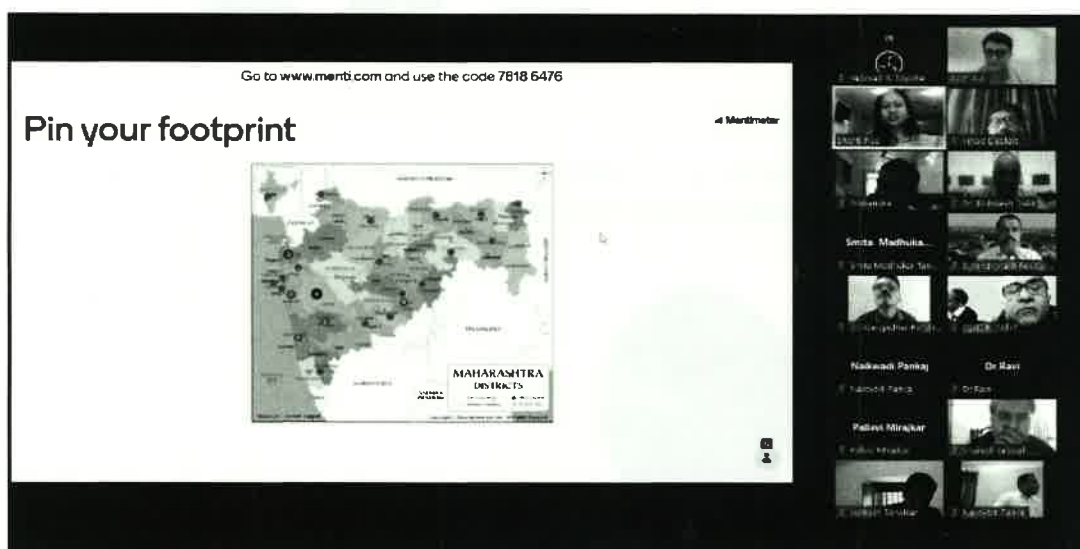
- develop skills of teachers in effective and modern pedagogies
- train teachers to introduce inquiry-based teaching in classrooms
- introduce teachers to blending research-based laboratory courses
- make teachers able to use online/blended teaching modes
- up-skill teachers in using modern formative and summative assessment methods
- acquaint teachers to subject/field experts and their experiences
- revisit core philosophies of Science and Mathematics Education

The resource persons included Ms. Shanti Pise, Dr. Asim M Auti and Dr Neeraja Dashaputre from IISER Pune, Dr. Mallika Pathak (Miranda House, University of Delhi, Delhi), Dr.

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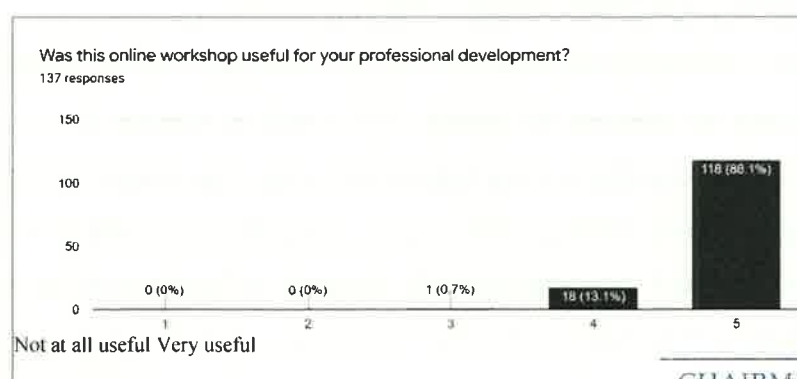
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Roshan D'Souza (Sophia College for Women, Mumbai) and Dr. Sumithra Surendralal (Symbiosis International (Deemed University), Pune), Prof. L S Shashidhara, Professor of Biology and Dean Research, Ashoka University. Participants were introduced to concepts of Effective Pedagogy, Inquiry-Based Learning and Elements of Effective Teaching and Examples and were involved in practical sessions with use of online engagement tools. More than 150 participants joined from across all the thirty-six districts, ensuring equitable participation from all the six geographic regions. Sessions were conducted in bilingual mode (Marathi & English). List of useful resources were also shared with the participants.



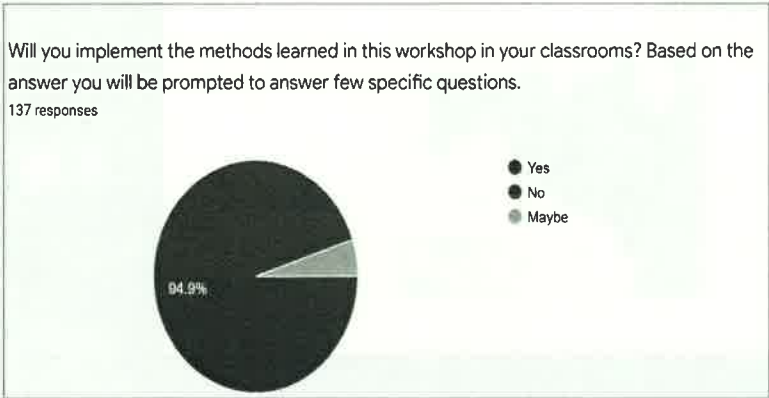
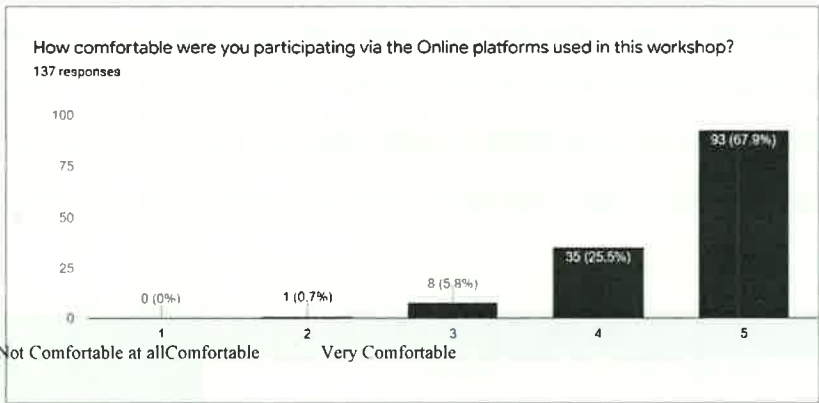
All resource materials, including the presentations and handouts, which contained exemplars and resources were shared with the participants. The list of participants of each workshop with contact details was also shared with the intention of enabling the participants to share their lessons, classroom activities as well as to get support from their peer group while implementation in the classrooms.

The training workshops were well-received, and participants responded enthusiastically during the live sessions and while preparing their own lessons. Participants reported that they had learnt many new concepts and that the workshop was unique in its content and structure. Many of them expressed interest in attending Level 2 workshops. Detailed feedback was taken from participants, and some of the highlights are grouped below:



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Following are some of the comments from participants’ feedback:

"Inquiry based learning because it was focused on conceptual process, investigation, learning, discussions and useful in real-life application."- Dr. Prashant Prabhakar Jagtap, PSGVP Mandal's College, Shahada, Nandurbar.

"All sessions were excellent because each resource person put in their best to give maximum to the participants. The content of each session was well planned, structured and communicated in an effective way"- Daljeet Kaur, Sinhgad Academy of Engineering, Kondhwa, Pune.

"This workshop definitely contributes a lot to make a difference in students’ lives if all participants apply all the skills and techniques we discussed here. Thank you so much..."- DrRakhi Shambharkar, Shri Govindrao Munghate College, Kurkheda, Gadchiroli.

"I have achieved an effective pedagogy to be unique using 4P's, i.e. Purpose, people, process, product in your field, inquiry-based learning. Use of 3 domains Head, Heart, Hand and we should become a teacher, who is CARE for teaching to the students" - Prof. Pawar Anita Dattatraya, K.K Wagh College Chandori, Nashik.

Way forward: Motivated and proactive teachers from such online workshops (total 10 such online trainings are planned till March, 2022) will be selected for the Level 2 in-person intensive workshops at IISER Pune starting next year. The master-trainers will be developed out of those in-person training workshops to carry forward training in a cascading model. Participants’ feedback, learnings and take away from these workshop are being considered for incorporation and updating of future workshops. A database of lessons created through

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the workshops is also being planned, in order to provide participants with a larger pool of ready lessons to choose from, for use in the classroom.

- (ii) Training by Initiatives of Change, Panchgani: The first training program on 'Ethics and Values in Higher Education' was conducted at Pachgani by Initiatives of Change on behalf of Maharashtra State Faculty Development Academy. 45 participants from all six regions of the State participated in 5-day residential training program focused on exploration, introspection, learning and tapping into the source of ethical leadership. The program helped participants to introspect and stimulate positive changes for the benefit of college students. The resource persons included eminent speakers such as Dr. Rajani Gupte, Vice Chancellor, Symbiosis International (Deemed University), Dr. Pandit Vidyasagar, Former Vice Chancellor, SRTM University, Nanded and Dr. Shrinivasa Varkhedi, Vice Chancellor, KKSU Ramtek.

- 4.2 Members took a note of the ongoing training through IISER, Pune and Initiatives of Change, Panchgani and desired that they may be continued as planned.

5 Any other agenda, with permission of Chair

- 5.1 No other agenda was taken up during the meeting

VOTE OF THANKS

The meeting was concluded with a vote of thanks to the Chair.



Chairman

Shri. Debashish Chakrabarty, IAS

Chief Secretary

Government of Maharashtra

Date of Signing:

Place of Signing:

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