

Confidential



**Maharashtra State
Faculty Development Academy**

**Maharashtra State Faculty Development Academy
(MSFDA)**

MINUTES

Second Annual General Meeting

September 26, 2022 at 5:00 PM

*Approved by Chairperson
vide letter dated 13/11/2023
Nipun Vinayak
(NIPUN VINAYAK)*

MINUTES OF THE SECOND ANNUAL GENERAL BODY MEETING OF MAHARASHTRA STATE FACULTY DEVELOPMENT ACADEMY (MSFDA) UNDER THE CHAIRMANSHIP OF CHIEF SECRETARY, SHRI MANU SRIVASATAV HELD ON TUESDAY, 26th SEPTEMBER 2022, AT THE CONFERENCE ROOM, OFFICE OF CHIEF SECRETARY, 6TH FLOOR, MANTRALAYA, MUMBAI

SERIAL NO.

TYPE OF MEETING- BOARD MEETING

TIME OF COMMENCEMENT- 5:00 P.M.

TIME OF CONCLUSION- 6:00 P.M.

PERSONS PRESENT:

1	Shri Manu Kumar Srivastava, Chief Secretary
2	Shri Vikas Rastogi, Principal Secretary, Department of Higher & Technical Education
3	Shri. Saurabh Vijay, Secretary, Department of Medical Education
4	Shri. Ranjit Singh Deol, Secretary (School Education and Sports Department)
5	Shri Nipun Vinayak , Project Director, RUSA
6	Dr Dhanraj Mane, Director, Higher Education
7	Dr Abhay E. Wagh, Director, Technical Education
8	Dr Deepak B. Phatak, Professor Emeritus, IIT (Mumbai)
9	Dr D.T Shirke, Vice Chancellor, Shivaji University, Kolhapur
10	Dr Dileep Malkhede , Vice Chancellor, Sant Baba Gadge Amravati University, Amravati
11	Dr. V.L Maheshwari , Vice Chancellor, Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon
12	Dr Madhusudan Penna , Vice Chancellor, Kavikulguru Kalidas Sanskrit University (KKSU), Ramtek
13	Shri. Rahul Kadam, Deputy Director (Finance), RUSA
14	CA Prakash V Page
15	CA Vignesh Palkar, Chandak & Co

Ordinary Businesses:

1. Approval of Audited Financial Statements and Directors report of the Company for the Period ended March 31, 2022.

- 1.1 Executive Director placed Draft Directors' Report of the Company and Audited Financial Statements for the Financial Year ending March 31, 2022 before the members.
- 1.2 The Board after due deliberation **"RESOLVED THAT** Draft Directors' Report of the Company ,the Financial Statements of the Company for the period ended March 31, 2022 including Balance Sheet as at March 31, 2022, Statement of Profit and Loss Account for the year ended as on that date together with Notes forming part of Accounts as audited and reported by the Auditors of the Company and the Directors' Report, as circulated to the Members and laid before meeting, be and are hereby received, considered, approved and adopted."
- 1.3 **"RESOLVED FURTHER THAT** Shri Nipun Vinayak, Executive Director and Shri. Rahul K. Kadam, Director Finance of the Company be and is hereby authorized to sign the Directors' Report, on behalf of the Board of Directors."
- 1.4 **"RESOLVED FURTHER THAT** the Shri. Rahul K. Kadam, Director Finance be and is hereby authorized to necessary filing, and to do such works and deeds as may be required to give effect to the above resolution."

2. Re - appointment of M/s Ratan Chandak and Company, Chartered Accountants as the Statutory Auditors of the Company.

- 2.1 Executive Director apprised the Board that by passing a resolution in second Board meeting, M/S Ratan Chandak and Company, Chartered Accountants have been appointed as the auditor of the company and their services also need to be extended from 1st April, 23022 to 31st March, 2023.
- 2.2 And **"RESOLVED THAT** pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit & Auditors) Rules, 2014, as amended from time to time and pursuant to the recommendations of the Board of Directors, the consent of the Members of the Company be and is hereby accorded to the re - appointment of M/s. Ratan Chandak

and Company as statutory auditor for the financial year 2022-2023 at the same terms and remuneration for the previous year as Auditor of the Company”.

3. Confirmation of Appointment following Directors :

3.1 The Executive Director apprised the members of the following

- (i) With reference to the provisions in the Articles of Association vide Clause number 29 Sub clause A) i), the Chief Secretary, Government of Maharashtra is designated/nominated and elected as the Chairman of the Company who is to preside over all Board Meetings and General Body Meetings of the shareholders.
- (ii) Shri. Manu Kumar Srivastava joined as the Chief Secretary of the state of Maharashtra w.e.f 28th February, 2022 and was appointed as Additional Director and Chairman till the date of the AGM.
- (iii) Shri. Nitin Gadre joined as the new Additional Chief Secretary (Services) in the General Administration Department due to transfer of Smt. Sujata Saunik, and therefore included as one of the Directors.
- (iv) With reference to the provision in clause no 29 sub clause (A) (ii) of the Articles of Association of the Company Shri. Ranjit Singh Deol, School Education and Sports Department has joined as the Secretary of School Education and Sports Department and therefore may be included as one of the Directors.
- (v) Cessation of Directorship of ex-Deputy Director Finance of the company and joining of new Deputy Director Finance: Due to transfer of Shri. Pramod Patil, erstwhile Deputy Director, RUSA, vacates the post of Director of the Company and Shri. Rahul Keshav Kadam has joined in his place.
- (vi) Members were requested to note this change and accord necessary approval and are to be passed as independent resolutions for independent subject and as ordinary resolutions.

3.2 The Members noted the position and “**RESOLVED THAT** Shri. Manu Kumar Srivastava, Chief Secretary, Government of Maharashtra and is hereby welcomed as an additional Director and the Chairman of the Company to preside over the Board Meetings and General body Meetings vide provision of clause no 29 sub clause (A)(i) of the Articles of Association of the Company”.

- 3.3 The Members noted the position and **“RESOLVED THAT**, Shri. Nitin Gadre, ACS GAD (Services), be and is hereby appointed as Director as per provision in clause no 29 sub clause (A)(ii) of the Articles of Association of the Company”.
- 3.4 **“ALSO RESOLVED THAT** Shri. Ranjit Singh Deol, Secretary School Education and Sports Department, be and is hereby appointed as Director as per provision in clause no 29 sub clause (A)(ii) of the Articles of Association of the Company.”
- 3.5 **“FURTHER RESOLVED THAT**, Shri. Rahul Keshav Kadam, Deputy Director Finance RUSA, be and is hereby appointed as Director as per provision in clause no. 29 sub clause (A)(ii) of the Articles of Association of the Company”

4. Update on Trainings and Programmes

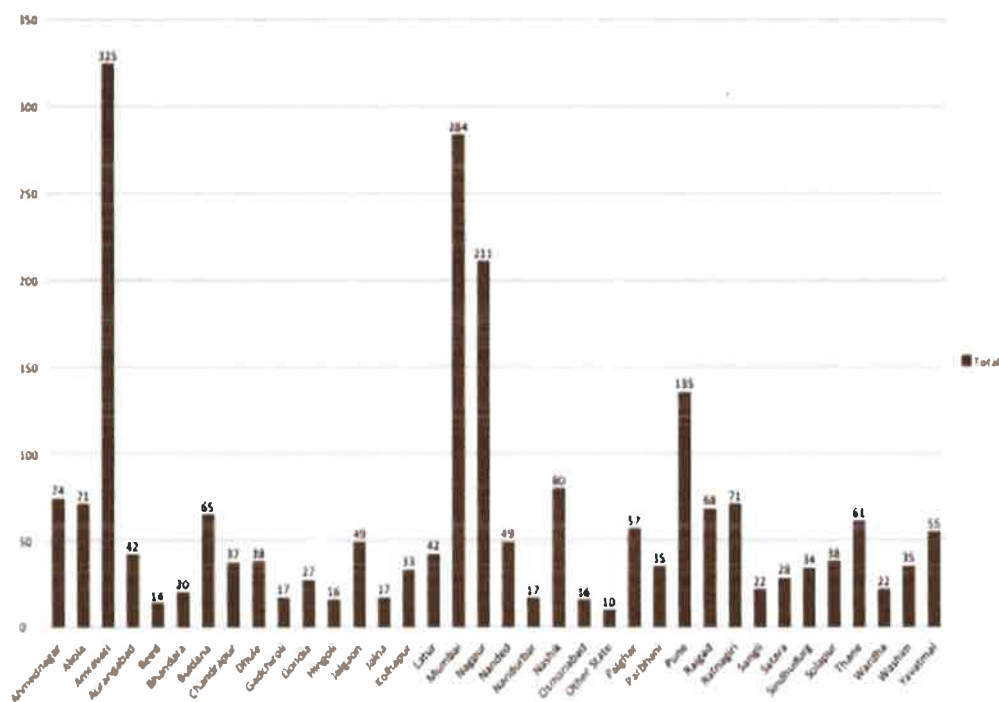
- 4.1 Executive Director apprised the members on the trainings and programmes update
- MSFDA has been conducting trainings in tune with its core philosophy centering around the principles of - learning beyond knowledge, focusing on ‘how’ to learn rather than ‘what’ to learn, multidisciplinary pedagogy, creativity and rational thinking, inclusion and diversity, no hierarchy in subjects, valuing informal and formal learning and creating fear-free, student centricity and non-competitive learning environment.
- The strategy of MSFDA includes visits to various colleges in districts for workshops with the faculty, students and non-teaching staff; orienting them to the above mentioned principles, also listening to them and understanding their context and concerns. Till now, at least one visit has been made to most of the districts. In addition, online/offline orientations are held with various cohorts of institutions such as universities, autonomous colleges and key administrative officials (Collectors). This is a continuous process of deep engagement and dialogue.
- Another strategy of MSFDA includes creating a ‘nexus of good’ by collaborating with various institutions and organisations and providing them a platform for sharing their expertise with others. Till now, collaboration has been made with 11 such institutions and further collaboration is being proposed with 22 more organisations. This is resulting in a network of eminent organisations coming together for capacity building programmes leading to not only scaling up of these efforts but also enriching the variety, quality of these trainings and promoting cross-learning amongst them. In short, a positive ecosystem is being created to kickstart the reforms envisaged in NEP 2020. In addition,

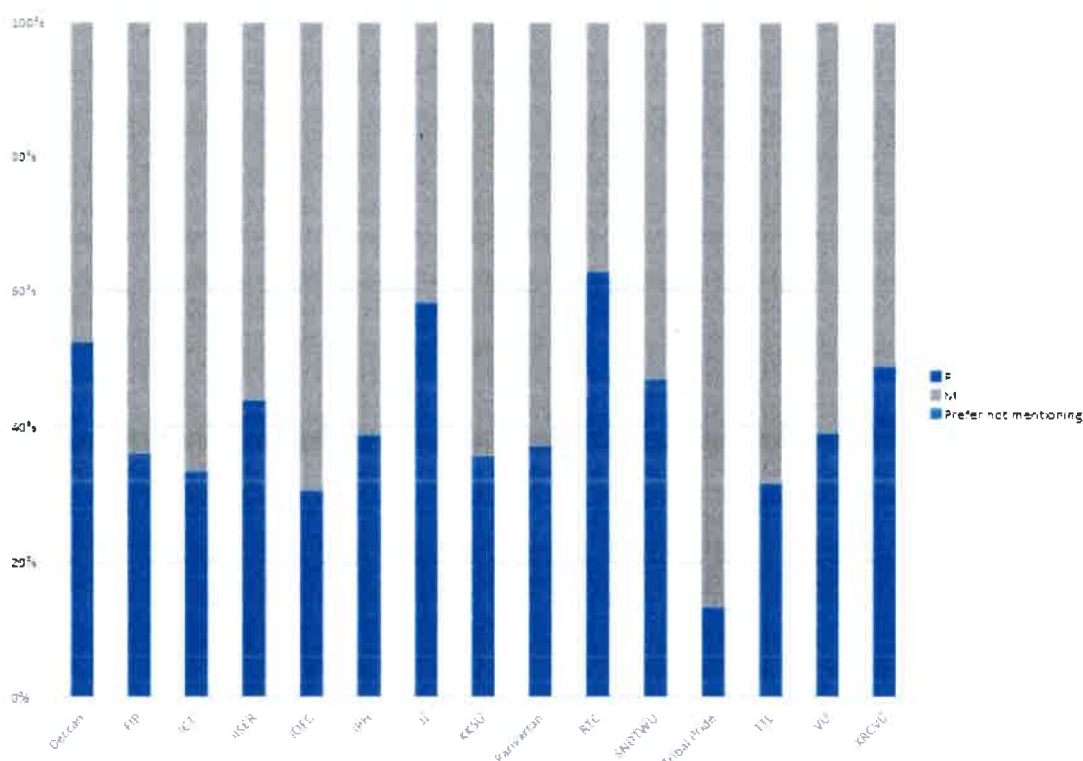
MSFDA is also bracing up to hold in-house holistic programmes. These include induction and leadership programmes. MSFDA also curates carefully the proposed programmes of all its partners to weave them in the common thread of values and purpose of MSFDA. Till date MSFDA has trained 2216 participants in 15 different types of programmes. An update on the trainings and programmes held by MSFDA till date is as follows:

No.	Knowledge Partner	Programmes	Trainees
1	HRDC, Mumbai	Faculty Induction Programme	25
2	Sir J J School of Art, Mumbai	Value & Position of Art in Human life	24
3	Vishwakarma University, Pune - 4 online, 1 offline	Innovation & Cutting Edge Technology	169
4	Institute of Chemical Technology, Mumbai	Entrepreneurship	36
5	Institute for Psychological Health, Thane - 2 offline	Pragnya Parisar Prkalp	106
6	XRCVC - 2 offline	Inclusive Education for SwDs	47
7	Gondwana University	Tribal Pride Journey	15
8	MSFDA	Transition to Leadership	19
9	Initiatives of Change, Panchgani - 6 offline	Ethics & Values in Higher Education	269
10	IISER, Pune - 10 online, 2 offline	MS-DEED	1,328
11	Kavikulguru Kalidas Sanskrit University, Ramtek	Navomesha	42
12	Parivartan Trust, Satara	Manasrang Cell	35
13	MSFDA	Rational Thinking Cell	27
14	Deccan College, Pune	Facets of Multilingualism Multi disciplinarity in Archaeology	42
15	SNDT Women's University, Mumbai	Gender Sensitisation	32
	Total		2,216

In order to reach out at scale and also simultaneously create impact out of its trainings, MSFDA holds programmes in two modes - individual and institutional. In the individual mode, faculty and other participants from across districts of Maharashtra are invited to participate in online/offline trainings to reach out to multiple stakeholders on varied subjects. In the institutional mode, selected colleges are chosen and trainings extended in phases to multiple stakeholders in those colleges to have a meaningful impact on a particular issue. In both these modes care is taken to ensure regional and gender balance. MSFDA is not restricting its training only to faculty - rather it has begun to train other stakeholders such as non-teaching staff, students, management etc. This will be further upscaled in coming programmes.

MSFDA promotes regional and gender participation for all its programmes. The broad district and gender representation of these programmes is depicted below:





All these programmes have been well received by the participants. A system for receiving feedback has also been put in place for necessary improvement and documentation. With the idea of creating a strong alumni network a process has been initiated to cross connect participants from different programmes through Social Media, Whatsapp groups etc. Most programmes have an inbuilt mechanism of refresher training to stay in touch and extend hand holding support.

MSFDA has created its channels/handles on various social media platforms such as Facebook, Twitter, Instagram, Youtube and LinkedIn. Regular updates/ short films on training programmes are also posted. However, with the rise in the number of programmes, it is felt that there needs to be a more professional manner of reaching out to stakeholders. Therefore, it is proposed to engage a professional media agency for a 360 degree media outreach of the work, philosophy and programmes of MSFDA. This will include content creation of text, visual and audio-visual media material.

- 4.2 Dr Dileep Malkhede, Vice Chancellor, Sant Baba Gadge Amravati University, Amravati mentioned that the Amravati University is proposing to collaborate with MSFDA on trainings in Academic Leadership for members of various University bodies. He also mentioned that taking advantage of IISER, Pune trainings through MSFDA, Amravati

University is now separately entering into an MoU with IISER, Pune to extend the benefits of such trainings to their other teachers.

- 4.3 Upon query by the Chairman, Executive Director clarified that the content and methodology of delivery is jointly vetted by the knowledge partner as well as by MSFDA.
- 4.4 Principal Secretary, Higher & Technical Education further clarified that refresher trainings are in-built in many trainings programme and a network of alumni is being built for continual cross-learning.
- 4.5 After discussion, the Members “**RESOLVED THAT** the members noted the update on the trainings held so far and also approved the further plan for these trainings to be held in 2022-23, as mentioned in the Agenda Item No. 4”.

5. Any other Agenda, with permission of Chair

No other agenda was taken up during the meeting.

VOTE OF THANKS

The meeting was concluded with a vote of thanks to the Chair.



महाराष्ट्र शासन
उच्च व तंत्र शिक्षण विभाग
मंत्रालय विस्तार, कक्ष क्रमांक-४१४,
चौथा मजला, मादाम कामा मार्ग,
हुतात्मा राजगुरु चौक, मुंबई-४०० ०३२

दूरध्वनी क्र ०२२-२२७९३१७१

Email ID : mashi4-hted@mah.gov.in

महत्वाचे/कालमर्यादा

क्र.-संदर्भ-२०१८/प्र.क्र.३४४(भाग-२)/मशि-५

दिनांक: १३ जानेवारी, २०२३

✓ प्रति,

कार्यकारी संचालक,
महाराष्ट्र राज्य अध्यापक विकास संस्था,
मुंबई.

विषय: महाराष्ट्र राज्य अध्यापक विकास संस्था (Maharashtra State Faculty Development Academy)

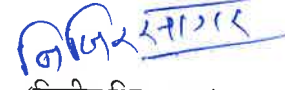
संदर्भ: आपले क्रमांक मराअविसं २०२२-२३/११८ दिनांक २६.१२.२०२२ चे पत्र,

महोदय,

उपरोक्त विषयाच्या अनुषंगाने महाराष्ट्र राज्य अध्यापक विकास संस्था (Maharashtra State Faculty Development Academy) या संस्थेची दुसरी वार्षिक सर्वसाधारण सभा दिनांक २६.१२.२०२२ रोजी पारीत पडली असून, सदरहू सभेच्या इतिवृत्ताचे प्रारूप मंजूरीस्तव आपल्या संदर्भाधीन पत्रान्वये शासनास प्राप्त झालेले आहे.

२. यासंदर्भात नमूद करण्यात येते की, संचालक मंडळाचे अध्यक्ष तथा मुख्य सचिव यांनी सदरच्या इतिवृत्तास मंजूरी दिलेली आहे. प्रस्तुत प्रकरणी इतिवृत्तातील विषयनिहाय मुद्द्यांवरील अंमलबजावणीच्या कार्यवाहीचा कालावधी व सक्षम प्राधिकारी यांना विहीत केलेले असल्याने, त्यावरील केलेल्या कार्यवाहीबाबत तात्काळ शासनास अवगत करण्यात यावे.

३. प्रस्तुत प्रकरणी अंमलबजावणी करण्यामध्ये अडचणी निर्माण होत असल्यास, त्याबाबत शासनास विहीत मुदतीत अवगत करण्यात यावे.


(नितीन क्षिरसागर)

अवर सचिव, महाराष्ट्र शासन

प्रत माहितीस्तव अग्रेषित,

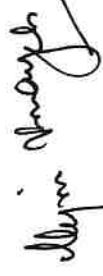
मा. प्रधान सचिव यांचे स्वीय सहाय्यक, उच्च व तंत्र शिक्षण विभाग, मंत्रालय, मुंबई-३२
संग्रहार्थ/मशि-५

MSFDA 2nd Annual General Meeting dated 26th September, 2022

Sr. No.	Discussion Point	Decisions taken in the Meeting	Decisions Enforcement Mechanism/Authority	Date of Completion of Implementation
Agenda No 1	Approval of Audited Financial Statements and Directors report of the Company for the Period ended March 31, 2022	<ol style="list-style-type: none"> Shri Nipun Vinayak, Executive Director and Shri. Rahul K. Kadam, Director Finance of the Company be and is hereby authorized to sign the Directors' Report, on behalf of the Board of Directors. Shri. Rahul K. Kadam, Director Finance be and is hereby authorized to necessary filing, and to do such works and deeds as may be required to give effect to the above resolution 	Executive Director and Deputy Director (Finance) MSFDA	Completed
Agenda No 2	Re - appointment of M/s Ratan Chandak and Company, Chartered Accountants as the Statutory Auditors of the Company	Pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit & Auditors) Rules, 2014, as amended from time to time and pursuant to the recommendations of the Board of Directors, the consent of the Members of the Company be and is hereby accorded to the re - appointment of M/s. Ratan Chandak and Company as statutory auditor for the financial year 2022-2023 at the same terms and remuneration for the previous year as Auditor of the Company	MSFDA Board of Directors	Completed
Agenda No 3	Confirmation of Appointment following Directors	<ol style="list-style-type: none"> Shri. Manu Kumar Srivastava, Chief Secretary, Government of Maharashtra and is hereby welcomed as an additional Director and the Chairman of the Company to preside over the Board Meetings and General body Meetings vide provision of clause no 29 sub clause (A)(i) of the Articles of Association of the Company 	MSFDA Board of Directors	Completed

Nipun Vinayak

Agenda No 4	Update on Trainings and Programmes	<p>2. Shri. Nitin Gadre, ACS GAD (Services), be and is hereby appointed as Director as per provision in clause no 29 sub clause (A)(ii) of the Articles of Association of the Company</p> <p>3. Shri. Ranjit Singh Deol, Secretary School Education and Sports Department, be and is hereby appointed as Director as per provision in clause no 29 sub clause (A)(ii) of the Articles of Association of the Company</p> <p>4. Shri. Rahul Keshav Kadam, Deputy Director Finance RUSA, be and is hereby appointed as Director as per provision in clause no. 29 sub clause (A)(ii) of the Articles of Association of the Company</p>	Executive Director of MSFDA	Updated to the Members
Agenda No 5	Any other Agenda, with permission of Chair	No other agenda was taken up during the meeting	No action point	Nil


 State Project Director
 State Project Directorate-RUSA
 Higher Education Department (M.S.)
 Mumbai