



महाराष्ट्र शासन  
उच्च व तंत्र शिक्षण विभाग,  
मादाम कामा रोड, हुतात्मा राजगुरु चौक,  
मंत्रालय विस्तार भवन, मुंबई- ४०० ०३२

दुरध्वनी क्र. -०२२-२२७९३१७१

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महत्वाचे / कालमर्यादा

दिनांक: १० एप्रिल, २०२४

क्र.- E Comp. No.:742893

File No.:HTED-30010(10)/20/2024-MHT-(HE-5)

प्रति,

कार्यकारी संचालक,  
महाराष्ट्र राज्य अध्यापक विकास संस्था  
तथा प्रकल्प संचालक, राष्ट्रीय उच्चस्तर शिक्षा अभियान (रुसा)  
युनिट नं-२, १८ वा मजला, वर्ल्ड ट्रेड सेंटर,  
कफ परेड, कुलाबा, मुंबई ४०० ००५

विषय : “ महाराष्ट्र राज्य अध्यापक विकास संस्था” (Maharashtra State Faculty Development Academy) या संस्थेच्या भागधारकांची सातवी संचालक मंडळाची बैठक घेणेबाबत....

संदर्भ :- आपले पत्र क्र. MSFDA/Accts/Pune/२०२३-२४/१२००,  
दिनांक २२ मार्च, २०२४

महोदय,

उपरोक्त विषयाच्या अनुषंगाने महाराष्ट्र राज्य अध्यापक विकास संस्था (Maharashtra State Faculty Development Academy) या संस्थेच्या सातवी संचालक मंडळाची (Board of Director) सभा दिनांक १८.०३.२०२४ रोजी पारीत पडली असून, सदरहू सभेच्या इतिवृत्ताचे प्रारूप मंजूरीस्तव आपल्या संदर्भ क्र.१ अन्वये शासनास प्राप्त झालेले आहे.

२. यासंदर्भात नमूद करण्यात येते की, संचालक मंडळाचे अध्यक्ष यांनी सदरच्या इतिवृत्तास मंजूरी दिलेली आहे. प्रस्तुत प्रकरणी इतिवृत्तातील विषयनिहाय मुद्यांवरील अंमलबजावणीच्या कार्यवाहीचा कालावधी व सक्षम प्राधिकारी यांना विहीत केलेले असल्याने, त्यावरील केलेल्या कार्यवाहीबाबत तात्काळ शासनास अवगत करण्यात यावे.

३. प्रस्तुत प्रकरणी अंमलबजावणी करण्यामध्ये अडचणी निर्माण होत असल्यास, त्याबाबत शासनास विहीत मुदतीत अवगत करण्यात यावे.

सोबत : वरीलप्रमाणे

निर्गमित
दिनांक १२-०८-२०२५

नि.शि.क्षिरसागर  
(नि.शं. क्षिरसागर)

अवर सचिव, महाराष्ट्र शासन

प्रत माहितीस्तव अग्रेषित,

मा. प्रधान सचिव यांचे स्विय सहायक, उच्च व तंत्र शिक्षण विभाग, मंत्रालय, मुंबई.३२

संग्रहार्थ / मशि-५

O.C



**Maharashtra State Faculty Development Academy  
(MSFDA)**

**MINUTES**

**SEVENTH BOARD MEETING**

March 18, 2024 at 4:30 pm

MINUTES OF THE SEVENTH MEETING OF BOARD OF DIRECTORS OF MAHARASHTRA STATE FACULTY DEVELOPMENT ACADEMY (MSFDA) UNDER THE CHAIRMANSHIP OF, SHRI. OM PRAKASH GUPTA, ADDITIONAL CHIEF SECRETARY, GOVERNMENT OF MAHARASHTRA, HELD ON TUESDAY, १८<sup>TH</sup> MARCH २०२४, AT THE CONFERENCE ROOM, OFFICE OF CHIEF SECRETARY, ६<sup>TH</sup> FLOOR, MANTRALAYA, MUMBAI

SERIAL NO.

TYPE OF MEETING- BOARD MEETING

TIME OF COMMENCEMENT- ४:३० P.M.

TIME OF CONCLUSION- ५:१५ P.M.

PERSONS PRESENT:

1	Shri. Om Prakash Gupta, Additional Chief Secretary Finance	Chairperson of 7 <sup>th</sup> Board Meeting
2	Shri. Vikas Chandra Rastogi, Principal Secretary D/o Higher and Technical Education	Director
3.	Shri. Saurabh Vijay, Principal Secretary and Development Commissioner, Planning Department	Director
3	Shri. Nipun Vinayak, Project Director, RUSA	Executive Director
4.	Dr. Vinod Mohitkar, Director Technical Education	Director
5.	Dr. Ujjwala Chakradeo, Vice Chancellor, SNDT University	Director
6.	Smt. Pragati Dhanavade, Director Finance, RUSA	Director

#### **Agenda Item No. 1: Change in the appointment of the Chairperson of the Company**

- 1.1. The Board noted that the fifth Chairperson of the company Shri Manoj Saunik (IAS) retired from service on 31st December, 2023. Shri Nitin Kareer (IAS) has been appointed as the Chief Secretary and has therefore become the Chairperson of the Company since then. The Board members are requested to take note of this change and accord necessary approval for Shri Nitin Kareer to be the Chairperson of the Company. Following resolution was **unanimously** passed to welcome the new Chairperson.
- 1.2. **“RESOLVED THAT Shri** Nitin Kareer, Chief Secretary, Government of Maharashtra be and is hereby welcomed as the Chairperson of the Company and requested to preside over the Board Meetings and General Body meetings vide provision of clause 29(A) (i) of the Articles of Association of the Company.
- 1.3. Due to some urgent commitments, Shri Nitin Kareer, Chief Secretary was unable to chair the meeting. In his absence, the meeting was chaired by Shri Om Prakash Gupta, Additional

Chief Secretary, Finance.

**Agenda Item No. 2: Quorum for the meeting and leave of absence, if any**

- 2.1. The number of members present for the meeting were more than the minimum number needed for quorum and hence the meeting proceeded. Leave and absence was requested and granted to Dr Deepak Phatak (Professor Emeritus, IIT Mumbai), Shri. Niranjan Kumar Sudhanshu (Director General, Yashada) and Dr D.T. Shirke (Vice Chancellor, Shivaji University, Kolhapur) and

**Agenda Item No. 3: Confirmation of minutes of 6th Board meeting held on 26th September 2023**

- 3.1. The Executive Director apprised the Minutes of the 6th Board Meeting held on 26th September, 2023 (Annexure 1) were circulated to all Board members on October 17, 2023. No objections had been received. Following resolution was **unanimously** passed.
- 3.2. **“RESOLVED THAT** the minutes of the Board meeting held on 26 September, 2023 are hereby read, approved and adopted unanimously by the Board.”

**Agenda Item No. 4: Noting and approving changes in Directorship**

- 4.1. The Executive Director apprised the Board Members of the structure of the Board and the present positions filled by the existing Directors.
- 4.2. The Board was requested to approve the initiation of Directorship of the following new incumbents as ex officio Directors:
- (a) Smt. Pragati Dhanavade, Director (Finance).
- 4.3. The Board was requested to approve the cessation of Directorship of the following Directors.
- (a) Shri. Rahul Kadam, Director (Finance)
- (b) Shri. Dhanraj Raghuram Mane, Director (Higher Education)
- (c) Shri. Abhay Ekanathrao Wagh, Director (Technical Education)

The Board was requested to confirm these changes in Directorship.

- 4.4. The Board further deliberated that UGC/GOI to nominate Directors on the MSFDA Board. Following resolution were **unanimously** passed.
- 4.5. **“RESOLVED THAT** in terms of applicable provisions, sections, rules of the Companies Act, 2013 (including any statutory modifications or re-enactment thereof for the time being in force) and vide provisions of clause 29 (A) of the Article of Association of the Company, consent of the Board be and is hereby accorded to appoint Smt. Pragati Dhanavade, as an

Additional Director (Finance) on the Board of the Company until the conclusion of next General Meeting and subject to the approval of members in ensuing General Meeting, for appointment as an Director (Finance).

- 4.6. ***“RESOLVED THAT*** Shri Rahul Kadam (DIN -09696546), be and is hereby ceased to be the Director (Finance) of the Company as per the provisions of the Companies Act, 2013, rules and vide provision of clause 29(A) of the Articles of Association of the Company. The Board is requested to approve his cessation as Director (Finance).”
- 4.7. ***“RESOLVED THAT*** Shri Dhanraj Raghuram Mane (DIN - 09396327), be and is hereby ceased to be the Director (Higher Education) of the Company as per the provisions of the Companies Act, 2013, rules and vide provision of clause 29(A) of the Articles of Association of the Company. The Board is requested to approve his cessation as Director (Higher Education).”
- 4.8. ***“RESOLVED THAT*** Shri Abhay Ekanathrao Wagh (DIN - 09338173), be and is hereby ceased to be the Director (Technical Education) of the Company as per the provisions of the Companies Act, 2013, rules and vide provision of clause 29(A) of the Articles of Association of the Company. The Board is requested to approve his cessation as Director (Technical Education).”
- 4.9. ***“RESOLVED THAT*** UGC/GOI to be reminded to nominate Directors on the MSFDA Board.
- 4.10. ***“RESOLVED FURTHER THAT*** Shri Nipun Vinayak (DIN- 08451743), Executive Director of the Company be and are hereby authorized to sign and execute all such documents and papers regarding appointment and cessation of Directors as may be required for the purpose and file necessary e-form with the Registrar of Companies, Maharashtra, Mumbai and to do all such acts, deeds and things as may considered expedient and necessary in this regard.”

#### **Agenda Item No. 5: Continuation of Ongoing Programs in 2024-25**

- 5.1. The Executive Director presented the ongoing programmes to the Board and also proposals for continuation of such programmes in FY 2024-25. The programmes were appreciated by Board for their quality and diversity. The Executive Director also presented that the programmes are carried throughout the State with participants from all the districts. The Board noticed that participation from some of the districts was less and efforts may be made to reach out to such districts. The Executive Director further mentioned that efforts are being made in this direction and lead college/University is being identified from each district to be Organisational Partner for MSFDA so that programmes could be conducted in those districts, which will ensure higher participation of faculties from those districts and surrounding areas.
- 5.2. The Principal Secretary Higher and Technical Education appraised the Board that a third-

party evaluation of these programmes has also been initiated.

- 5.3. The Principal Secretary, Planning suggested that the delivery of programmes may be mapped against the target audience such as teachers and principal so as to have a better understanding of coverage of such faculties through these programmes.
- 5.4. The Chairperson also suggested that MSFDA may converge their programmes with the programmes of UGC, AICTE, PM USHA, etc. for convergence MSFDA may further look at other training academies for adoption of any good practices as appropriate to MSFDA.
- 5.5. Vice Chancellor, SNDT also suggested that trainings must be further synchronised with the need of capacity building by colleges and universities as required by NEP, 2020.

Following resolution was **unanimously** passed.

5.6. “RESOLVED THAT The Board members discussed and approved the proposal for continuation of programmes along with their budget in FY 2024-25.

5.7. “RESOLVED FURTHER THAT Shri Nipun Vinayak (DIN 08451743) Executive Director of the Company be and hereby authorised to proceed with executing of necessary documentation in said regard.”

#### **Agenda Item No. 6: New Collaborations & Programs**

- 6.1. The Executive Director proposed the members of the Board of the new collaborations & Programs.

- (a) Developing Holistic Ecological Perspective for Higher Education, *Collaborator: Ecological Society (ES), Pune*
- (b) Assessment and Evaluation in Higher Education, *Collaborator: MIT Arts, Design & Technology University (MITADTU), Pune*
- (c) Law and Constitutional Values, *Collaborator: Indian Law Society (ILS) Pune*
- (d) Seeds of Change - a Vigyan Ashram approach, *Collaborator: Vigyan Ashram-Pabal*

The Board was requested to approve the New Collaborations & Programs

- 6.2. The Chairperson desired to know procedure followed for selection of new collaborators, The Executive Director clarified that the Board in the 4<sup>th</sup> meeting dated September 26, 2022 has approved the Policy for New collaborations, wherein the criteria and process for selection of collaborators has been laid out clearly and the same is being followed. The Chairperson suggested that the procedure may be further reviewed and after identification of core area in which capacity building is to be done, proposals may be invited transparently from various institutions/ organisations and thereafter selection may be done by considering the credentials and financials proposed by respective institutions/organisations. The Principal Secretary, Higher and Technical Education also suggested that the number of such collaborations may be restricted so that priority of

MSFDA remains towards building core capacity building of the faculties.

- 6.3. The Executive Director mentioned that the programmes would be reviewed for their utility and those areas which are more important would be emphasised further, in view of focus of NEP, 2020 on nurturing of holistic individuals, it is important that faculties are exposed to multitude of subjects. Following resolution were **unanimously** passed.
- 6.4. ***“RESOLVED THAT*** the Board members discussed and approved the proposal for collaboration with Ecological Society, Pune, along with budget, for collaboration with Ecological Society, Pune for training in Holistic Ecological Perspective”
- 6.5. ***“RESOLVED THAT*** the Board members discussed and approved the proposal for collaboration with MIT Arts, Design & Technology University (MITADTU), Pune, along with budget, for one pilot program with MITADT University, Pune for capacity building in Assessment and Evaluation year 2024-25”
- 6.6. ***“RESOLVED THAT*** the Board members discussed and approved the proposal for collaboration with Indian Law Society (ILS) Pune, along with budget, for collaboration with Indian Law Society (ILS)-Pune, for capacity building programs”
- 6.7. ***“RESOLVED THAT*** the Board members discussed and approved the proposal for collaboration with Vigyan Ashram-Pabal, along with budget, for collaboration with Vigyan Ashram, Pabal for capacity building programs”
- 6.8. ***“RESOLVED THAT*** the programmes would be reviewed for their utility and those areas which are more important would be further emphasised.
- 6.9. ***“RESOLVED THAT*** the procedure for engaging further academics partners may be further reviewed for greater efficiency and transparency and also the number of such partnership may be restricted so that focus is on the building core areas of the faculties.
- 6.10. ***“RESOLVED FURTHER THAT*** Shri Nipun Vinayak (DIN- 08451743) Executive Director of the Company be and hereby authorised to proceed with executing of necessary documents in said regard”

#### **Agenda Item No. 7: To receive, consider and approve update on Human Resource**

- 7.1. The Executive Director apprised the Board that since the past two years MSFDA has been managing its operations with the Board approved staff provisions. However, the number of programs and participants is gradually increasing, with a growing number of collaborators and increased outreach of MSFDA programs. MSFDA has also initiated this year in-house programs for each of the Centres, so that holistic programs on inclusion & diversity, environment sustainability, multidisciplinary, leadership etc. can be delivered. For all this, the organogram of MSFDA needs to be streamlined and certain new positions are to be created as per the details provided in agenda notes circulated on 29<sup>th</sup> February, 2024. Following resolution was **unanimously** passed.

- 7.2. ***“RESOLVED THAT*** the Board of Directors of the Company have deliberated on the Human resources requirements and updates of the Company and also have considered the new organisational structure. The Board considering it necessary in the interest of the Company hereby approves the new organisational structure.”

**Agenda Item No. 8: To receive, consider and approve proposal for Registration Fee of Rs 100 per student for participation in any MSFDA program**

- 8.1. The Executive Director apprised the Board members that in the 5<sup>th</sup> Board meeting held on 12th June 2023, the Board approved the registration fee of Rs.1000, Rs.2000 and Rs.5000 depending on the nature of the program [Rs.1000 is for programs where faculty registers as an individual; Rs.2000 is collective registration for a group comprising 2 teachers and 5 students, and Rs.5000 collectively for a college, where MSFDA is to train specifically teachers, students, staff of that college on a long term basis]. Since the MSFDA programs are mostly for faculty, registration fee for students was not envisaged. However, MSFDA has now initiated some programs, which also build capacities of students. An example is the NIRMAN program on Youth Flourishing, done in collaboration with SEARCH, Gadchiroli (Dr. Rani Bang and Dr. Abhay Bang’s organisation). Therefore, it is required to have a policy in place for registration fee for students; without putting any financial burden on them, It is proposed that a registration fee of Rs.100 per student may be allowed for MSFDA student programs. Following resolution were **unanimously** passed.
- 8.2. ***“RESOLVED THAT*** the Board members discussed and approved the proposal for levy of fees of Rs. 100/- per student for enrolling of students for programs conducted by MSFDA”
- 8.3. ***“RESOLVED FURTHER THAT*** Shri Nipun Vinayak (DIN- 08451743) Executive Director of the Company be and hereby authorised to proceed with executing of necessary documents in said regard”

**Agenda Item No. 9: To receive, consider and approve policies related to travel and duty leave**

- 9.1. The Executive Director apprised the Board members that the MSFDA has evolved in the past two years with functional seven Centres, Academics & Training, Outreach & Communication, Administration & IT and Finance departments. The entire staff at MSFDA is engaged in capacity building programs in multiple roles at multiple locations across districts of Maharashtra. The effort is that at least one MSFDA member be present at every program. This makes it essential that MSFDA has a well-articulated policy and guidelines in place related to leave, working hours, and travel for smooth operations and an enabling work environment. The leave and attendance policy includes guidelines regarding

attendance, working hours, and leave including Duty Leave. Following resolution were **unanimously** passed.

- 9.2. ***“RESOLVED THAT*** the Board members discussed and approved the leave, travel and attendance policies”
- 9.3. ***“RESOLVED FURTHER THAT*** Shri Nipun Vinayak (DIN- 08451743) executive director of the Company be and hereby authorised to proceed with executing of necessary documents in said regard”

**Agenda Item No. 10: To sanction and provide Rs. 8.87 crore to MSFDA for payment to MSBTE in lieu of infrastructure**

- 10.1. The Principal Secretary Higher and Technical Education apprised the Board that MSBTE had asked Rs. 8.87 Crores from MSFDA towards onetime expenditure to provide furniture, equipment etc. to MSFDA. However, The Director, Technical Education mentioned that the Minister, Higher and Technical Education has directed that same may be waived off. The Director, Technical Education further mentioned that the monthly rent had also been asked in lieu of use of their premises by MSBTE. The Chairperson mentioned that a nominal rent of Rs. 1/- per month be levied by MSBTE to MSFDA as they belong to same Department. The Board concurred to the Chairperson’s suggestion. Following resolution were **unanimously** passed.
- 10.2. ***“RESOLVED THAT*** the Board Members discussed and approved that the payment by MSFDA to MSBTE Rs. 8.87 Crore may be waived off and MSFDA may pay a nominal rent of Rs. 1/- per month to MSBTE in lieu of use of their premises.
- 10.3. ***“RESOLVED FURTHER THAT*** Shri Nipun Vinayak (DIN- 08451743) Executive Director of the Company be and hereby authorised to proceed with executing of necessary documents in said regard”

**Agenda Item No. 11: To receive, consider and approve Plan and Budget of MSFDA for the F.Y. 2024-25**

- 11.1. The Executive Director presented the financial status of MSFDA to the Board. The Board was apprised that the total expenditure in FY 2023-24 came to approximately Rs. 8,43,77,677/-, of which expenditure on programmes was Rs. 4,79,05,622/- and other expenditure was Rs. 3,64,72,055/-.
- 11.2. The Executive Director further presented the Budget for FY 2024-25 of Rs. 19,12,47,769/-. This included the Budget for various centres, academics and administration. the Board discussed the Budget and felt that keeping in view the approximate expenditure of MSFDA in the current year, Budget for FY 2024-25 may be restricted to Rs. 10,00,00,000/-.
- 11.3. The Chairperson suggested that MSFDA should work out their own sources of Revenue so that they are not completely dependent on Government. Grants. To this the Executive

Director clarified that a scheme of yearly contribution of Rs. 1,000/- by every college and Rs. 1,00,000/- by every university has been proposed to the Government.

- 11.4. The Principal Secretary Higher and Technical Education mentioned that the government resolution regarding the same would be issued soon. Following resolution were **unanimously** passed.
- 11.5. **“RESOLVED THAT** the Board members discussed and approved the Plan and estimated Budget for the Financial Year 2024-25 and approved the Budget of Rs. 10,00,00,000/- initially for MSFDA.
- 11.6. **“RESOLVED THAT** the Board also desired that the Higher and Technical Education Department may quickly issue the G.R. regarding financial contribution by colleges and universities to MSFDA in order to financially strengthen MSFDA.
- 11.7. **“RESOLVED FURTHER THAT** Shri Nipun Vinayak (DIN- 08451743) Executive Director of the Company be and hereby authorised to proceed with executing of necessary documents in said regard”

**Agenda Item No. 12: Report on MSFDA activities.**

- 12.1. The Executive Director apprised the Board various activities undertaken by MSFDA in the current year i.e. FY 2023-24. He also referred to Annexure 4 of Agenda notes wherein these activities were placed before the Board in full details. Importantly he mentioned about various ongoing programmes. It was also apprised that the MSFDA has created a portal called <https://msfda.ac.in> which does not merely have static information but also have a dynamic part which could be used for managing of programmes, it was stated that the same would be soon used for conducting of programmes in MSFDA. It was also apprised that in partnership with Parivartan Trust, MSFDA has helped in upgradation of website called [https:// myemotionalfirstaid.org](https://myemotionalfirstaid.org) where in it provides scientific information about mental health wellbeing especially for Youth. It was further stated that the third quarterly newsletter of MSFDA called MSFDA Warta has been brought out. The Board appreciated these efforts taken by MSFDA. The Board desired that MSFDA may make efforts to reach out to colleges in order to link mental wellness website to their website.

**Agenda Item No. 13: Any other business with the permission of the Chairperson**

- 13.1. The Executive Director with the Chairperson's approval brought to the Board's attention a significant update that occurred after the circulation of the 7<sup>th</sup> Board meeting notice, including the, agenda notes, and annexures to it. Specifically, there were further changes in the directorship.
- 13.2. The Board was requested to approve the initiation of Directorship of the following new incumbents as ex officio Directors:

(a) Shi. Om Prakash Gupta, Additional Chief Secretary (Finance), Govt. of

Maharashtra

(b) Shri. Niranjan Kumar Sudhanshu, Director General, Yashada.

13.3. The Board was requested to approve the cessation of Directorship of the following Directors.

(a) Shri. S. Chockalingam, Director General, Yashada.

The Board was requested to confirm these changes in Directorship.

Following resolution were **unanimously** passed.

- 13.4. ***“RESOLVED THAT*** in terms of applicable provisions, sections, rules of the Companies Act, 2013 (including any statutory modifications or re-enactment thereof for the time being in force) and vide provisions of clause 29 (A) of the Article of Association of the Company, consent of the Board be and is hereby accorded to appoint Shri. Niranjan Kumar Sudhanshu as an Additional Director (Director General, Yashada) on the Board of the Company until the conclusion of next General Meeting and subject to the approval of members in ensuing General Meeting, for appointment as a Director (Director General, Yashada).
- 13.5. ***“RESOLVED THAT*** in terms of applicable provisions, sections, rules of the Companies Act, 2013 (including any statutory modifications or re-enactment thereof for the time being in force) and vide provisions of clause 29 (A) of the Article of Association of the Company, consent of the Board be and is hereby accorded to appoint Shri. Om Prakash Gupta as an Additional Director (Additional Chief Secretary Finance of Govt. of Maharashtra) on the Board of the Company until the conclusion of next General Meeting and subject to the approval of members in ensuing General Meeting, for appointment as a Director (Additional Chief Secretary, Finance of Govt. of Maharashtra).
- 13.6. ***“RESOLVED THAT*** Shri. S. Chockalingam (Former Director General, Yashada), be and is hereby ceased to be the Director of the Company as per the provisions of the Companies Act, 2013, rules and vide provision of clause 29(A) of the Articles of Association of the Company. The Board is requested to approve his cessation as Director.”
- 13.7. ***“RESOLVED FURTHER THAT*** Shri Nipun Vinayak (DIN- 08451743), Executive Director of the Company be and are hereby authorized to sign and execute all such documents and papers regarding appointment and cessation of Directors as may be required for the purpose and file necessary e-form with the Registrar of Companies, Maharashtra, Mumbai and to do all such acts, deeds and things as may considered expedient and necessary in this regard.”

Vote of Thanks

There being no other business to transact, the meeting was concluded with a vote of thanks to the Chair.

