

I/125146/2023



महाराष्ट्र शासन  
उच्च व तंत्र शिक्षण विभाग,  
मादाम कामा रोड, हुतात्मा राजगुरु चौक,  
मंत्रालय विस्तार भवन, मुंबई- 400 032  
ई-मेल:-

दुरध्वनी क्र. -022-22793171  
mashi5-hted@mah.gov.in

**महत्वाचे / कालमर्यादा**

क्र.- संकीर्ण -2018/प्र.क्र 344 (भाग-2) /मशि-5  
प्रति,

दिनांक: 17 ऑक्टोबर, 2023

कार्यकारी संचालक,  
महाराष्ट्र राज्य अध्यापक विकास संस्था  
तथा प्रकल्प संचालक, राष्ट्रीय उच्चस्तर शिक्षा अभियान (रूसा)  
युनिट नं-2, 18 वा मजला, वर्ल्ड ट्रेड सेंटर,  
कफ परेड, कुलाबा, मुंबई 400 005

**विषय : “ महाराष्ट्र राज्य अध्यापक विकास संस्था” (Maharashtra State Faculty Development Academy) या दिनांक 26.9.2023 रोजी संपन्न झालेल्या सहाय्या संचालक मंडळाच्या व तिसऱ्या सर्वसाधारण सभेच्या बैठकीच्या इतिवृत्तास मान्यता देण्याबाबत....**

**संदर्भ : - 1) आपले पत्र क्र. MSFDA/2023-24/Mumbai/198,  
दिनांक 15 जुन, 2023  
2) शासनाचे समक्रमांकांचे दि.31.05.2023 चे पत्र.**

महोदय,

उपरोक्त विषयाच्या अनुषंगाने महाराष्ट्र राज्य अध्यापक विकास संस्था” (Maharashtra State Faculty Development Academy) संस्थेच्या Article of Association (AOA) मधील मुद्दा क्रमांक 35 नुसार संस्थेच्या सहाय्या संचालक मंडळाची (Board of Director) व तिसरी सर्वसाधारण सभा दिनांक 26.09.2023 रोजी अनुक्रमे दुपारी 12.30 व दुपारी 1.00 वाजता कॉन्फरन्स हॉल, मा. मुख्य सचिव यांचे कार्यालय, 6वा मजला, मुख्य इमारत, मंत्रालय येथे संपन्न झाली.

2. यासंदर्भात नमूद करण्यात येते की, संचालक मंडळाचे अध्यक्ष तथा मुख्य सचिव यांनी सदरच्या इतिवृत्तास मंजूरी दिलेली आहे.

सोबत : वरीलप्रमाणे

Signed by Nitin Shankar

Kshirsagar

Date: 17-10-2023 12:58:54

(नि.श. क्षीरसागर)  
Reason: Approved

अवर सचिव, महाराष्ट्र शासन

प्रत माहितीस्तव अग्रेषित,

मा. प्रधान सचिव यांचे स्वीय सहाय्यक, उच्च व तंत्र शिक्षण विभाग, मंत्रालय, मुंबई-32  
संग्रहार्थ / मशि-5



**Maharashtra State  
Faculty Development Academy**

**Maharashtra State Faculty Development Academy  
(MSFDA)**

**MINUTES**

**SIXTH BOARD MEETING**

September 26, 2023 at 12:30 pm

**MINUTES OF THE SIXTH MEETING OF BOARD OF DIRECTORS OF MAHARASHTRA STATE FACULTY DEVELOPMENT ACADEMY (MSFDA) UNDER THE CHAIRMANSHIP OF, SHRI MANOJ SOUNIK, CHIEF SECRETARY, GOVERNMENT OF MAHARASHTRA, HELD ON TUESDAY, 26<sup>TH</sup> SEPTEMBER 2023, AT THE CONFERENCE ROOM, OFFICE OF CHIEF SECRETARY, 6<sup>TH</sup> FLOOR, MANTRALAYA, MUMBAI**

**SERIAL NO.**

**TYPE OF MEETING- BOARD MEETING**

**TIME OF COMMENCEMENT- 12:30 P.M.**

**TIME OF CONCLUSION- 1:00 P.M.**

**PERSONS PRESENT:**

1	Shri Manoj Saunik, Chief Secretary	Chairman
2	Shri. Nitin Gadre, ACS, GAD	Director
3.	Shri Nitin Kareer, ACS, Finance	
3	Shri. Vikas Rastogi, Principal Secretary, D/o Higher & Technical Education	Director
4.	Shri. S. Chockalingam, Director General, Yashada	Director
5.	Shri. Sourabh Vijay, Principal Secretary and Development Commissioner, Planning Department	Director
6.	Shri. Ranjit Singh Deol, Principal Secretary, D/o School Education and Sports	Director
7	Shri Nipun Vinayak, Project Director, RUSA	Executive Director
9	Dr. Deepak Phatak, Professor Emeritus, IIT Mumbai	Director
10	Dr. Ujjwala Chakradeo, Vice Chancellor, SNDT University	Director
11	Dr. Shailendra Deolankar, Director, Higher Education	Director
12	Dr. Vinod Mohiotkar, Director, Technical Education	Director
13	Shri. Rahul K. Kadam, Deputy Director, Finance, RUSA	Director

**Agenda Item No. 1: Leave of Absence, if any**

- 1.1. The number of members present for the meeting were more than the minimum number needed for quorum and hence the meeting proceeded. No leave of absence was requested and granted.

**Agenda Item No. 2: Approval of Minutes of the Fifth Board Meeting**

- 2.1. The Executive Director appraised that the Minutes of the fifth Board Meeting held on 12<sup>th</sup> June 2023 has been circulated and no objections were received.
- 2.2. The Board confirmed the minutes of the fifth Board Meeting and “RESOLVED THAT the minutes of the Meeting of Board of Directors held on 12<sup>TH</sup> June 2023, circulated to the Board members present are hereby approved and adopted unanimously by the Board”

**Agenda Item No. 3: Noting and Approving the changes in Directorships**

- 3.1. The Executive Director appraised the Board Members of the structure of the Board and the present positions filled by the existing Directors.

- 3.2. The Board was to approve the initiation of Directorship of the following new incumbents as ex officio Directors:

- (a) Shri Nitin Kareer, Additional Chief Secretary (Finance)
- (b) Shri Shailendra Deolankar, Director Higher Education
- (c) Shri Vinod Mohitkar, Director Technical Education

The Board was requested to confirm these Directorships

- 3.3. The Board Members noted the positions and “RESOLVED THAT, Shri Nitin Kareer, Additional Chief Secretary (Finance), be and is hereby appointed as Director as per the provision in clause no. 29 sub-clause (A) (3) of the Articles of Association of the Company.”
- 3.4. “ALSO RESOLVED THAT Shri Shailendra Deolankar, Director Higher Education, be and is hereby appointed as Director as per the provision in clause no. 29 sub-clause (A) [8] of the Articles of Association of the Company.”
- 3.5. “FURTHER RESOLVED THAT Shri Vinod Mohitkar, Director Technical Education, be and is hereby appointed as Director as per the provision in clause no. 29 sub-clause (A) [9] of the Articles of Association of the Company.”

**Agenda Item No. 4: Appointment of New Company Secretary**

- 4.1. The Executive Director appraised the Board, as per its direction, that new Company Secretary was to be appointed for all corporate services like advising on Company Law, Accounting, Taxation and Compliances services.
- 4.2. The Executive Director informed the Board that by following due procedure, M/s. Ratan Chandak & Co, Chartered Accountants have been engaged as the Company Secretary for all the corporate services like advising on Company Law, Accounting, Taxation and compliance services.
- 4.3. The Board Members noted and approved the appointment and “RESOLVED THAT, M/s. Ratan Chandak & Co, Chartered Accountants, be and is hereby engaged as Company Secretary for all the corporate services like advising on Company Law, Accounting, Taxation and compliance services.”

**Agenda Item No. 5: Appointment of M/s. A M Shetty & Co, Chartered Accountants as Statutory Auditors of the Company for FY 2023-24**

- 5.1. The Executive Director appraised the Board that M/s. A M Shetty & Co, Chartered Accountants are to be appointed as the statutory auditor of the Company for the financial year 2023-24.
- 5.2. The Executive Director requested the Board to consider and approve the appointment of M/s. A M Shetty & Co, Chartered Accountants as statutory auditors of the company for financial

year 2023-24. Necessary resolution to this effect shall also be passed in the ensuing Annual General Meeting.

- 5.3. The Board Members noted and approved the appointment and “RESOLVED THAT, pursuant to the provisions of Section 139,142 and other provisions of the Companies Act, 2013 and Rules made thereunder, as amended from time to time and pursuant to the recommendations of the Board of Directors, consent of the members of the Company is to be accorded in the ensuing Annual General Meeting for appointment of M/s. A M Shetty & Co, Chartered Accountants as statutory auditor of the company for financial year 2023-24.”

**Agenda Item No. 6: To receive and consider update of various programs of MSFDA**

- 6.1. The Executive Director briefed the members of the Board of the various programs of MSFDA.
- 6.2. The Board appreciated the nature and quality of the programs being implemented by MSFDA. It was observed that the programs are in spirit of NEP 2020. The Board advised that the programs may be scaled up, and that online mode of training may also be explored. Considering the beneficial nature of the programs, the Board suggested that the programs may be made mandatory. Further, the Board also suggested that similar trainings may also be arranged for Officers and Staff of Mantralaya.

**Agenda Item No. 7: To consider and approve the audited financial statements along with auditor's report and Board report thereon**

- 7.1. The Executive Director placed before the Board of Directors, audited financials along with auditor's report and Board of Directors report. The Board after deliberation “RESOLVED THAT pursuant to the provisions of the Companies Act, 2013 and rules made thereunder, as amended from time to time, the Audited Financial Statements of the Company for the financial year 2022-23 along with notes and accounting policies attached thereto and draft of the Auditors Report as placed before the Board be and hereby approved”
- 7.2. “RESOLVED FURTHER THAT Shri Nipun Vinayak, Executive Director and Shri Rahul Kadam, Director Finance of the Company be and hereby authorised to sign the Financial Statements and Directors Report, on behalf of the Board of Directors”
- 7.3. “RESOLVED FURTHER THAT Shri Nipun Vinayak, Executive Director or Shri Rahul Kadam, Director Finance of the Company be and hereby authorised to file necessary documents, forms and to do such acts and deeds as may be required to give effect to above resolution”

**Agenda Item No. 8: To fix the time and date of the Third Annual General Meeting.**

- 8.1. The Executive Director placed before the members of the Board of Director notice of Third Annual General Meeting. The Executive Director appraised the members of the Board of Directors that pursuant to the provisions of the Companies Act, 2013 and rules made thereunder, as amended from time to time, the Annual General Meeting was to be held before the 30<sup>th</sup> September, 2023 and hence notice of the Annual General Meeting is to be issued for a shorter period than mentioned in the clause no. 20 of the Articles of the Association the Company and consent of the member is to be obtained in the Annual General Meeting.
- 8.2. The Board after deliberations “RESOLVED THAT the Third Annual General Meeting be held at Office of Chief Secretary, Mantralaya, Mumbai, Maharashtra on 26<sup>th</sup> September, 2023 at 01:00 pm and the notice placed before the Board be and hereby approved”
- 8.3. “RESOLVED FURTHER THAT Shri Nipun Vinayak, Executive Director be and is hereby authorised to sign the notice and any other documents necessary and to take all the necessary steps to convene and conduct the meeting”

**Agenda Item No. 9: Any other business with the permission of the Chair.**

- 9.1. Permission of the Chair was sought to discuss the demand of rent by MSBTE from MSFDA against use of premises of MSBTE by MSFDA. With the permission of the Chair the matter was discussed as under:
- 9.2. It was discussed that MSFDA is located in the building constructed by MSBTE and MSBTE has been demanding rent from MSFDA for usage of premises. MSBTE also suggested that training program be conducted for their staff.
- 9.3. Principal Secretary, Higher and Technical Education mentioned that both MSBTE and MSFDA are part of the same Department and suitable arrangements about MSBTE and MSFDA regarding the rental payment and accommodation of trainings of MSBTE can be arrived at.
- 9.4. The Board advised that the MSFDA and MSBTE may work out the financial arrangements regarding nominal rent and recurring expenses and provision for certain training to MSBTE mutually. Further the draft of mutual understanding may be presented to MSBTE and MSFDA Boards for consideration and approval.

**Vote of Thanks**

There being no other business to transact, the meeting was concluded with a vote of thanks to the Chair.